

CSA7 Customer Advisory Committee

March 30, 2024, 58th meeting

By videoconference

Meeting called to order at 11:04 am

Attendees:

Committee: Cyrus Yocum, Eric Black, Eva Knodt, Heather McAvoy, Joanne Lehner,
Patricia O'Neal, Terry Adams

Supervisor Mueller's Office: Kathleen Moazed

Public: Alex Tucker (left at 11:30 am), Alicia Lew

Announcements:

Tiffany Deng was promoted to Senior Civil Engineer March 17th. The post was previously held by Alan Valasquez.

1) December quarterly meeting minutes

Joanne moved to approve; Eric seconded. All in favor.

2) November/December/January budgets, 2nd quarter capital expense report, county funded capital expense report

Question why only 35.3% of Bracewell contract used by January budget. Capital improvements expense report notes that a new Ph probe and chlorine pump diaphragm were purchased. It was noted that all the Measure K funding has been used and some of the new costs have been taken out of the County Capital Projects funding.

3) Capital improvements, improvement schedule, compliance

Repair of some Memory Lane damage from the drilling rigs may make more sense to do after new pipes are installed this summer. There is a question whether all the other repairs are now complete. Kathleen reports that she was in a two hour long talk with Ray Mueller and Ann Stillman regarding CSA7 and that the Board has approved \$1.4 million in emergency preparedness funding for CSA7 and CSA11. It is not clear what percentage of this money will go to CSA7. The Committee would like to discuss capital improvements funding with Mark at the June meeting. The Improvement schedule was reviewed with increases in expenses for flocculation chamber recoating, sand filter work, and distribution system work noted. There have been no compliance issues.

4) annual meeting (by-laws, 2023 review, 2024 vision)

No amendments to the by-laws were proposed.

2023 review The many programs we have developed over the years are functioning well and routinely. The Committee continued modified operating procedures with County Counsel's approval. Followed various capital improvements through their different steps towards completion: *Additional source of raw water* – CSA7 planned to proceed with finding a suitable site for an intake on La Honda Creek and initiate discussions with the appropriate stakeholders once additional funding is identified. The

Committee and Rural Community Assistance Corporation (RCAC) partnered too successfully complete a valid Median Household Income Survey (MHIS), however, did not achieve disadvantaged community status. *Water treatment plant (WTP)* – replacement of sand filter media, inspection, and replacement of filter underdrain piping, recoating of treatment chamber interior and exterior, and replacement of failed filter valves were all completed and the plant returned to full operation in June. In August WTP tanker truck potable water delivery point and pump, as well as the permanent emergency generator, work commenced. *Water distribution, and raw water storage/ treatment alternative* – no further progress. Continued building upon the Advisory Committee Website and User Group. Reached out to the Board of Supervisors, County Public Works, and RCAC regarding funding options.

2024 vision Continue capital improvements: complete WTP tanker truck potable water delivery point and pump as well as the permanent emergency generator, PG&E scheduled to install new electrical service in May, project completion expected in June. Secure funding to resume alternative raw water source, raw water storage, and treated water distribution projects. Maintain balanced operating budget including loan repayment. Continue to update database and perform pressure readings. Continue flushing program and install further flush valves as budget allows. Quarterly water audits. Healthy watershed!

5) Public Comment

Alicia Lew presented a proposal to improve the communication system between the County and CSA7 customers. Alicia would like an alert service for water issues and to have a user-friendly electronic billing system. Heather motioned to place enhanced water quality communication and billing system on the agenda, Joanne seconded the motion, the Committee approved unanimously.

6) Enhanced water quality communication and billing system

It was discussed that the Committee could form an ad-hoc subcommittee to investigate the possibilities and interface with the County about this. Eric Black volunteered to chair the subcommittee with Heather McAvoy and Alicia Lew volunteering as members. Heather motioned to create the ad-hoc subcommittee, Joanne seconded the motion, the Committee approved unanimously. Patricia will draft a letter to America Sanchez introducing the ad-hoc subcommittee and requesting her assistance as a contact. Heather requested this topic be included in the June meeting.

Motion to adjourn by Eric, Terry seconded, all approved.

Minutes by Cyrus Yocum